Department:	Information Technology	**FLSA:**	Exempt
Reports to:	Director of Office Operations	**Revision Date:**	09/21/2023

Job Summary

The Business Systems Developer leads the Acumatica team while managing the Acumatica ecosystem to implement, design enhancements and systems configuration opportunities to improve the utilization of business applications while establishing an environment of collaboration with organizational teams. The Business Systems Developer is able to communicate, technically and functionally, to stakeholders to drive development projects from start to finish and deliver solutions that meet business objectives and user expectations while providing advanced functionality and accuracy.

Duties/Responsibilities

- Analyze and evaluate business requirements, consult with stakeholders, and implement solutions to improve business processes.

- Gather requirements, analyze, and make recommendations on system and software upgrades and modifications.

- Manage data warehouse, tables, and procedures to provide and/or write reports to support stakeholders.

- Create and develop data models to supplement Acumatica ecosystem information for online analytical processing.

- Lead business automation projects by coordinating with stakeholders in defining project scope, managing project timelines and deadlines, and allocating resources.

- Conduct cost benefit analysis and propose project timelines; evaluate risks and provide technical insight in the development of project specifications.

- Collaborate with cross-functional teams with a vested interest in projects to ensure cohesive implementation.

- Designing and directing project testing and quality assurance processes for assigned projects.

- Develops programming specifications to serve as guidelines for application development staff (internal or contracted) for complex system enhancements and modifications; confers with contracted application development personnel to clarify program specifications.

- Recommends the appointment/renewal of contracted personnel; provides or coordinates standards and operating guidelines, ensures adequate resources for project completion to specifications.

- Additional duties as assigned.

Required Skills/Abilities

- Knowledge of SQL, C#, Report Designer/Crystal Reports.
- Advanced principles and practices of project management and work-flow analysis.
- System development life cycle, relational database, and client server concepts.
- A broad range of operations, services, concepts, terms, and activities common to a comprehensive information systems program.
- Principles, methods, and techniques used in designing, developing, testing, and implementing software systems.
- Principles and practices of customer service.
- Methods and techniques of developing and presenting technical documentation and training materials. Principles and practices of record keeping.
- Modern office procedures, methods, and equipment, including Microsoft Office.
- High attention to detail.

Education and Experience

Bachelor's degree or equivalent in computer science, information systems, business administration, public administration, or related field required.

Operating knowledge of SQL, C#, Report Designer/Crystal Reports required.

ERP experience preferred.

Work Environment / Physical Requirements

Work is typically performed in an office environment.